



Basking Ridge Campus Mechanical Technician The Pingry School

About Pingry

The Pingry School, a prestigious K-12 coeducational, independent day school with a rich history dating back to its founding by Dr. John F. Pingry in 1861, stands at the forefront of academic excellence in the United States. With campuses located in Basking Ridge, Pottersville, and Short Hills, New Jersey, Pingry is celebrated for its academic programs, a student-written Honor Code that underpins our community values, and a comprehensive commitment to arts, athletics, community, and civic engagement. Our mission is to inspire in our students a lifelong passion for learning, personal development, and social responsibility, preparing them to be global citizens and luminaries of the 21st century. Rooted in relationships and guided by our foundational philosophy, Pingry is a vibrant community of more than 1,200 students hailing from over 90 towns across New Jersey and New York. At Pingry, we are united by a love of learning and a commitment to preparing students to navigate the complexities of the 21st century with confidence and integrity. For more information, we invite you to visit our website at pingry.org or connect with The Pingry School on Facebook, X, and Instagram to discover why we love school.

Position Summary

The Pingry School is seeking skilled, dependable **Mechanical Technicians** to join the **Facilities team at our Basking Ridge Campus**. This full-time, 12-month, hourly role supports the daily operations and long-term care of our academic, mechanical, and athletic spaces.

The ideal candidate will bring hands-on experience in general maintenance or trades work, a proactive mindset, and the ability to work both independently and collaboratively. Whether your background includes mechanical systems, electrical work, or general facilities upkeep, we're looking for professionals who take pride in their craft and are ready to contribute to a high-functioning, team-oriented department.

The standard schedule is Monday through Friday, 7:30 a.m. to 4:00 p.m., with flexibility for occasional overtime or weekend hours to support inclement weather events, athletics, or campus programming.

Responsibilities

- Support the maintenance and functionality of building systems across campus.
- Perform a range of tasks including:
 - HVAC filter and belt changes.
 - Boiler and mechanical system checks.
 - Basic plumbing, lighting, or electrical maintenance.

- Pool chemical monitoring and seasonal upkeep.
- Repairs to doors, fixtures, and equipment.
- Assist with snow removal, inclement weather response, and seasonal transitions.
- Maintain clean, safe, and organized workspaces and mechanical areas.
- Respond to supervisor-issued work orders and help identify recurring issues.
- Collaborate with team members and supervisors on in-house repairs and projects.
- Provide technical insight or trade-specific support where experience allows.

Qualifications

Required:

- High school diploma or equivalent.
- Valid driver's license.
- Ability to walk, stand, or crouch for extended periods and lift up to 50 lbs.
- Ability to follow directions, work independently when needed, and contribute to a team.
- Positive work attitude, reliability, and a willingness to learn.

Preferred but not required:

- Prior experience in facilities, mechanical systems, trades, or general maintenance.
- Working knowledge of basic electrical systems, plumbing, or HVAC.
- Experience with pool chemical treatment or mechanical system monitoring.
- Familiarity with hand tools, power tools, or building maintenance equipment.
- Strong communication skills and a professional demeanor in a school or campus setting.

We encourage candidates with military backgrounds, trade school experience, or previous work in hospitality, athletics, construction, or campus facilities to apply. Your hands-on knowledge and ability to adapt are highly valued here.

Qualified candidates are invited to apply online at <https://www.pingry.org/careers>.

The hourly rate range for this position is \$18 to \$30 per hour. Final compensation will be determined based on experience and education.

Pingry offers a comprehensive benefits package to full-time employees, including but not limited to: medical, dental, and vision coverage; retirement plans with employer matching; life and disability insurance; tuition remission for employees' children; and access to wellness and professional development resources.

A full list of benefits is available at www.pingry.org/careers.